



ANNEXURE 06

DIVISION OF RESPONSIBILITY				
S.NO	DESCRIPTION	RESPONSIBILITY		REMARKS
		OWNER(OPGC)	CONTRACTOR	
1.00	GENERAL			
1.01	Deployment of minimum guaranteed category wise manpower.	X	Y	
1.02	Tentative manpower deployment Plan	X	Y	
1.03	Arrangement of all category of Manpower	X	Y	
1.04	Travel expenses for staff and workers	X	Y	
1.05	Accommodation and boarding for staff and workers	X	Y	
1.06	Local conveyance of staff and workers	X	Y	
1.07	Unifrom & Boiler suits for manpower	X	Y	
1.08	Arrangement of mobile/telephone for day to day jobs from Contractor's side.	X	Y	
1.09	Arrangement of refreshments/tiffins/meals during extra work	X	Y	
2.00	INFRASTRUCTURE			
2.01	Construction of site office and store	X	Y	OPGC will provide space to the contractor for construction of office/store. Construction of office/store with all infrastructure including IT will be in the scope of the contractor.
2.02	Furniture for office	X	Y	
2.03	Rest room and changing room for workers	Y	X	
2.04	Canteen facility on chargeable basis.	X	Y	
2.05	Power and drinking water for Contractor site office on free of cost basis	Y	X	
2.06	Adequate toilets at work area.	Y	X	
2.07	Access to First aid centre on chargeable basis	Y	X	
2.08	Arrangement of parking facilities for contractor's manpower	Y	X	
3.00	TOOLS & PLANTS			
3.01	All General & special Tools	X	Y	
3.02	General scaffolding materials	Y	X	
3.03	All refractory materials and anchors required for completion of job	Y	X	
3.04	Special welding electrodes, filler wires etc. For welding	Y	X	
3.05	Diesel/cleaning solvent for components cleaning	X	Y	
4.00	SITE ACTIVITIES			
4.01	Daily report, weekly & monthly reports	X	Y	As per Owner's prescribed formats
4.02	Provide SMPs and available required drawings	Y	X	
4.03	Security within plant premises	X	Y	Security of contractor's resources at site is in scope of the contractor.
4.04	Loading & unloading, handling of material at site.	X	Y	
4.05	Inland transportation of spares, materials etc.	X	Y	
4.06	14 Ton Hydra	Y	X	
4.07	All required Cranes with Operator and & fuel supply	Y	X	
4.08	TATA 608 Truck /Trailers with transportation, maintenance & fuel.	X	Y	

S.NO	DESCRIPTION	RESPONSIBILITY		REMARKS
		OWNER(OPGC)	CONTRACTOR	
4.09	Utility Vehicle with transportation, maintenance & fuel.	X	Y	
4.10	General housekeeping	X	Y	
4.11	House keeping responsibility after completion of the work	X	Y	
4.12	All Required Work Permits (PTW)	Y	X	
5.00	SITE SERVICES			
5.01	Power Supply and compressed air for site activities	Y	X	
5.02	Erection of scaffolding	Y	X	
6.00	SAFETY			
6.01	Qualified Safety Engineers/ Safety Supervisors	X	Y	
6.02	PPE for staff and workers	X	Y	
6.03	Safety Nets wherever required	X	Y	
6.04	Regular tool box talk	X	Y	
6.05	Third party inspection of contractor's tools & tackles	X	Y	However validation of certification will be in presence of Owner. Assistance of manpower for Owner's Tools & tackles under contractor's scope.
6.06	Ensuring safety of manpower inside plant premises.	X	Y	
7.00	FEES			
7.01	Labour license	X	Y	
7.02	Provident Fund	X	Y	
7.03	ESI	X	Y	
8.00	Insurance			
8.01	Equipment insurance	X	Y	
8.02	Workmen compensation	X	Y	
	Y - In scope			
	X - Not in scope			