

**ODISHA POWER GENERATION CORPORATION LTD.**  
(A Government Company of the State of Odisha)  
CIN : U40104OR1984SGC001429

**2x210 MW, 2x660MW Ib Thermal Power Station, Banharpali, Jharsuguda, Odisha-768 234, India.**  
Purchase: +91 6645 289 328, Email: manoj.behera@opgc.co.in

## **Expression of Interest**

**EOI No:** EOI/M/LDO/2025-26

**Last date for submission:**28.07.2025

**Subject:** Vendor enlistment for the supply of Light Diesel Oil.

### **1. Introduction**

Odisha Power Generation Corporation Limited (OPGCL), a leading power generation company in Odisha, invites Expression of Interest (EOI) from financially sound, experienced, and eligible suppliers for the subject matter as per the requirements outlined below. This EOI is aimed at enlisting qualified vendors who meet OPGC Ltd's prescribed qualifying criteria for further evaluation and subsequent inclusion in our vendor database for future procurements.

### **2. Scope of Enlistment**

OPGCL intends to enlist vendors for the supply of the following materials:

- **Light Diesel Oil.**

Interested vendors meeting the eligibility criteria are requested to submit their EOI along with the required documents.

Enlistment will be done only for Producer of LDO.. Decision of OPGCL in this regard shall be final and binding. LDO specification should be as per IS 15770 :2021 and any latest amendment thereof

### **3. Eligibility Criteria**

The vendors must fulfill the Qualifying Criteria as per ANNEXURE-II.

### **4. Documents Required**

Vendors should submit the following documents for evaluation (Refer ANNEXURE-I):

- Company profile
- Copy of registration certificates (GST, PAN, MSME, NSIC, Certificate of incorporation/Company Registration etc.)
- Past supply experience (Purchase orders with invoice copy and performance certificates) (Refer Annexure-II)
- Financial statements for the last three financial years (Refer Annexure-II)
- Manufacturing/Production facility details (Refer Annexure-II)
- Any other relevant certifications

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- For GeM procurement, vendor to mention the GeM product ID against the relevant material they are applying for.

**5. Submission of EOI**

Applicants shall fill up the **Vendor Registration** form available in our website [www.opgc.co.in](http://www.opgc.co.in) or visit link [https://www.opgc.co.in/ten/doc/Vendor\\_Regd2015.pdf](https://www.opgc.co.in/ten/doc/Vendor_Regd2015.pdf). Hard copies along with the required documents to be sent in a sealed envelope to the following address:

To,

AGM (Purchase), SCM Department

Odisha Power Generation Corporation Limited (OPGCL)

Resource Center, IB Thermal Power Station, Banharpali, Jharsuguda, Odisha - 768234

The envelope should be superscribed as "**Expression of Interest for Vendor Enlistment – Material Name**" and **EOI ref no.**

**6. Evaluation & Enlistment Process**

EOIs will be evaluated based on eligibility criteria and submitted documents. Shortlisted vendors will be enlisted and notified for future procurement opportunities.

**7. General Terms & Conditions**

- Submission of EOI does not guarantee enlistment.
- OPGCL reserves the right to accept or reject any application without assigning any reason.
- Enlisted vendors will be required to comply with OPGCL's procurement policies and quality standards.

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**SPECIAL TERMS AND CONDITIONS****1.0 BASIS FOR ENLISTMENT::**

OPGC shall evaluate the credentials submitted by the applicant to determine as to whether technical aspects are in accordance with the Qualifying Requirements set for the respective materials. Subsequently, at the sole discretion of OPGC, physical assessment of establishment (s)/ verification of document (s)/ may also be carried out, if felt necessary by OPGC. Vendor should not have any objection to such physical assessment / verification etc. The decision of OPGC in this regard shall be final and binding.

OPGC shall evaluate only those cases, which are complete in all respects, and which are prima-facie found to be qualified based on the responses given. Any incomplete request or deficiency of document(s) will run the risk of rejection. In the process of vendor enlistment, OPGC may seek additional information/ clarification and vendor must be ready to furnish promptly any such information, so asked for.

Any vendor currently under NCLT/ NCLAT or debarred/ banned/ blacklisted/ Under Withholding/ Under Suspension of Business Dealing/ having past performance issue with OPGC or any other govt/PSUs shall not be considered for enlistment. However, such vendors may be considered for enlistment only after expiry of the debarment/ banning/ blacklisting/ Withholding/ Suspension period. OPGC reserves the right to take a call on enlistment of vendors with past performance issues which will be final.

**2.0 EVALUATION CRITERIA & PROCESSING OF APPLICATIONS:**

**2.1** Vendor should ensure that only relevant documents are submitted in hard copies. After the cutoff date and time for any particular evaluation cycle, vendor will not be permitted for any such change. In case, during evaluation of credentials, if any additional or relevant documents is required by OPGC, the same should be submitted in response to the time-bound clarification(s) sought.

Vendor is free to seek clarification / interpretation/ scope / similar item etc before submitting the application for enlistment.

After enlistment, in the event of any change in status / credential, it will be the responsibility of the enlisted vendor to inform OPGC timely.

**2.2 Physical Assessment:** For the vendors shortlisted by the respective evaluation committee, at the sole discretion of OPGC, physical assessment of establishment (s)/ verification of document (s)/ may also be carried out, if felt necessary by OPGC. Vendor should not have any objection to such physical assessment / verification etc. The observations/ finding of the assessment committee should also be signed by the vendor being assessed.

**2.3 Average Annual Turnover:** Audited Balance sheet and Profit & Loss statement of the company giving annual sales turn over during preceding three completed financial years reckoned from the date of submission of application for enlistment, has to be furnished.

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Any Certificate(s) / Financial Statement(s) / Audited Balance Sheet and P&L Account (wherever applicable) undertaken/ signed by a Member of Institute of Chartered Accountant of India (ICAI), which Applicants submit, will carry Unique Document Identification Number (UDIN) generated in line with the Gazette Notification of Council of Institute of Chartered Accountant of India (ICAI).

This will be the eligibility limit for Average Annual Turnover of the respective enlisted vendor for sending tender enquiry later (but during the validity period of enlistment only).

**2.4 Execution Capability:** Three Purchase Orders of highest executed value for similar item(s) / works during last Five (05) years reckoned from the date of submission of application for enlistment along with documents to ascertain the execution of Purchase Orders submitted

i.e. Copies of invoices, LR, e-way bills, completion certificate from the client, have to be furnished. The eligibility limit of the vendors for execution capability shall be worked out as follows:-

(i) Vendors, in their own interest, should furnish the orders with highest value(s) executed by them along with documentary proof for the execution of said orders. It may also be understood that such past execution values shall determine their execution capability and eligibility to consider for sending tender enquiry against the material / work later.

(ii) Documentary evidence of execution of supply of similar item in the past, only in the name of the organization which is submitting the application for enlistment shall be considered.

(iii) For the purpose of Enlistment, Applicants shall be evaluated on the basis of required supporting documents submitted for Technical Requirements along with financial documents, order copies & execution proof etc. Even though an Applicant may satisfy the above requirements, he would be liable to disqualification if he has made misleading or false representation or deliberately concealed the information in the forms, statements and enclosures required in the application.

(iv) Merely Submission of application form by vendor cannot be construed to mean that the vendor is qualified & entitled for issue of any / all tenders by OPGC.

(v) If applying for upgradation of Execution Capability and or Annual Turn Over, applicant should submit all the purchase order and financial related documents afresh.

**3.0 VALIDITY OF ENLISTMENT:**

Vendors shall be enlisted for two years from the date of approval, subject to fulfilment of terms and conditions.

**4.0 E-TENDER (GePNIC, MSTC & GeM) REQUIREMENT FROM ENLISTED VENDOR:**

OPGC is procuring goods through e-tender mode. Enquiry is issued either in Government e-procurement system of NIC (GePNIC) or in MSTC Portal or Government e- marketplace (GeM) portal. Hence, vendors are advised to register themselves on GePNIC portal <https://eprocureopgc.nic.in>, <https://www.mstcecommerce.com/eprochome/> and <https://gem.gov.in/>.

They require CLASS III Digital Signature (with Organization name), for participation in e-tender. Bidders will not be able to receive & participate in e-tender if they do not have the required digital certificate. For further details, vendor may visit our GePNIC portal, MSTC portal and GeM portals.

Applicants are required to submit an Undertaking pertaining to GeM Registration and participation in OPGC Ltd Tenders, as per format enclosed as Annexure-III, along with their application for Vendor Enlistment.

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**5.0 VENDOR BANNING POLICY:**

Copy of the "Vendor Banning Policy" of OPGC available at portal ([www.opgc.co.in](http://www.opgc.co.in)).

In case of unsatisfactory performance of the enlisted vendors, OPGC shall take necessary action against the Vendor for withholding/ banning business dealings, in line with OPGC banning policy. Vendor shall be de-enlisted for the balance period of his enlistment if OPGC banning action taken against any vendor.

If any of the applicant / enlisted vendor is found to have been involved in any fraudulent activities like submission of fake credentials/ document/ information as defined in OPGC Fraud prevention policy/ banning policy during enlistment process or there after, OPGC shall take necessary action in line with Vendor Banning Policy.

**6.0 DELISTING OF ENLISTED VENDORS:**

The enlisted vendor shall be de-listed from the approved Vendor list for the balance validity period of enlistment on the following ground:-

If any enlisted vendor for a particular supply / works package does not participate at least once in two years in any of the tenders issued to them from OPGC, then they may be delisted from the approved Vendor List

**7.0 JURISDICTION:**

All vendor enlistment process shall be subject to Jharsuguda Court Jurisdiction and shall be governed by Law. It is agreed that no other court shall have jurisdiction to entertain any suit or proceedings, even though, part of the cause of action might arise within their jurisdiction. In case any part of the cause of action might arise within the jurisdiction of any other Courts in Odisha, and rest within the jurisdiction of Courts outside the State of Odisha, then it is agreed to between the parties that such suits on proceedings shall be instituted in a Court within the State of Odisha and no other Court outside the State of Odisha have jurisdiction.

**8.0 ARBITRATION:**

In case of any dispute arising out of the enlistment process or interpretation of the meaning of the terms in these conditions or any alleged breach thereof, the same shall be referred to an independent Arbitrator/s selected by the aggrieved party and consented by the other party. The arbitration shall be conducted in accordance with the provision of the Indian Arbitration Act of 1996 or modifications thereof and the award of the Arbitrator shall be final and binding on both parties. The arbitrations shall be conducted at Jharsuguda or at such place as decided by the Arbitrator. The cost, incidentally shall be borne by the vendor.

**9.0** OPGC reserves the right to cancel the enlistment at any time with prior notice to the enlisted vendors due to change in QR or Technical specifications or any reason in the interest of OPGC. Preferably 2 months advance notice shall be given to the enlisted vendors and during that period fresh enlistment based on the revised QR & Tech specifications may be completed so that immediately after the cutoff date, procurement can take place based on the newly enlisted vendors.



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**ANNEXURE-I**

**LIST OF DOCUMENTS TO BE SUBMITTED BY VENDOR WITH APPLICATION FOR ENLISTMENT**

**EOI No.:**

Applicants are required to submit following documents duly signed and stamped by the authorized signatory while filling the application.

Sl. No.	Details	Documents to be submitted	Validity	Submitted (Yes/No)
1	Permanent Account No (PAN)	Copy of PAN card		
2	GSTIN	GST Registration certificate		
3	GePNIC	GePNIC Registration		
4	MSTC	MSTC Registration		
5	GeM	GeM Registration		
4	Manufacturer/Producer	Proof of manufacturing/Producer-statutory document as a proof of being manufacturer/Producer of the required material		
5	MSE Registration	MSE Registration Certificate (Agencies under MSME falling under SC/ST category should combine both MSME registration certificate and SC/ST certificate in one sheet and scanned copy of the same should be uploaded in the application on line.		
6	ISO 9001 Certificate	ISO 9001 Certificate		
7	ISO 14000 Certificate	ISO 14000 Certificate		
8	For Dealers/Traders/Channel Partners/Distributors	Valid authorisation certificate from the principal.		
9	For annual turnover	As per Annexure-II		
10	For experience	As per Annexure-II		
11	Other documents as asked in qualifying requirement	As per Annexure-II	.	

Authorised Signatory:

Name of the firm:

Designation:

Company Seal:

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**ANNEXURE-II****QUALIFICATION CRITERIA**

- i) Firms participating in the EOI must submit the PESO license copy about storing and transportation of LDO in Bulk Quantity.
- ii) Bidders should have refinery in India, producing LDO and having necessary storage facilities. The company should furnish the scanned copy of Certificate of Registration (License), approved/issued by Ministry of Petroleum and Natural Gas of Govt of India as a proof for being a manufacturer of Petroleum Products by refining Crude Oil. Bids of the firms with supply of Re-refined LDO will not be accepted.
- iii) Bidders must enclose production and supply experience of LDO in tanker load by Road in the last two financial years i.e. 2023-2024 & 2024-2025 duly certified by chartered accountant/ chartered engineer or copies of Annual report showing the production and sales/supply details of above two years.
- iv) The bidder should have supplied a minimum total quantity of 1000 KL of LDO in a single order to any of the following Organizations viz., other SEBs / PSUs / Private Power Utilities, during any one of the last Five financial years. Copy of the purchase orders along with abstract of invoices of supplied quantity should be enclosed, as evidence for the above. In case of bidders other than PSUs, they should enclose the copy of the invoices and vendor rating for the satisfactory execution of the concerned purchase order and satisfactory performance of the product supplied and if the supply has been made to OPGCL the vendor rating & performance will be obtained by the tender inviting authority.

Net worth of the bidder during the last financial year shall be positive as per audited balance sheet. The bidders are required to submit the copies of audited financial statements/ profit & loss accounts for the above three financial years.

Note: - Certificate issued by Chartered accountant/Chartered engineers regarding production and supply experience as mentioned above must bear the name and designation of authority issuing the same.

Notwithstanding anything stated above, OPGC reserves the right to assess the capability and capacity of the Bidder to perform the contract, Limit the restriction or accept the bids of reputed (Branded) manufactures/vendors, should the circumstances warrant such an assessment in the overall interest of OPGC.

Note:

For all qualification criteria all supporting documents to be provided. Owner reserves the right to obtain necessary documents and to assess the qualification of the Bidder, after submission of bid, as deemed necessary by Owner to establish bidder's qualification.

Any Public Sector Undertaking (PSU) willing to participate in the Tender shall be exempted from Qualification Criteria based on the documentary proof

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**ANNEXURE-III**

**Undertaking regarding GeM Registration and participation in OPGC Ltd Tenders**

(To be submitted on letter head of Company/ Firm)

To.  
AGM (Purchase)  
Resource Center  
Odisha Power Generation Corporation Ltd.,  
IB Thermal Power Station,  
Banharpali, Jharsuguda, Odisha.

Date: ---/. /....

Sub: Undertaking regarding GeM Registration and participation in OPGC Ltd Tenders

1. I/We M/s .....(Name of Vendor Applicant)....., Vendor (Applicant) ID:....., PAN.....  
(Vendor), hereby undertake the following (select a or b, whichever is applicable):

- a. I/We hereby confirm that we already have GeM Registration for participation against OPGC Limited Tenders and our GeM Registrations No. is as follows:

GeM Registration No.....

GeM Product ID..... (mention product id of material, if available)

OR

- b. Presently, I/We do not have a GeM Registration. However, I/We undertake that I/We will promptly get GeM Registration done for participation against OPGC Ltd Tenders.

2. I/We also undertake that in the event of being an enlisted vendor, I/We will participate in Tenders of respective Enlistment Group(s) invited by OPGC Limited. Further, in case of non-participation, I/We shall be liable for action against our enlistment(s) as per extant provisions of Standard Terms and Conditions of Enlistment.

(Signature of Authorised Signatory as per Power of Attorney)

Name of Signatory:

Designation:

Email:



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## Bank MANDATE FORM for e-payment

(To be submitted in Duplicate)

To.  
Odisha Power Generation Corporation Ltd.,  
IB Thermal Power Station,  
Banharpali,  
Odisha.

Dear Sir,

Sub: - Authorization for release of payment due from OPGC Ltd through e-mode facilities of RTGS / NEFT / Internet Banking.

We are the regular contractor/Supplier to your organization and are executing work /supplying materials under different Contracts/ Purchase Orders to OPGC Ltd. We request you to release the payment of the outstanding amount electronically i.e., through RTGS, NEFT, Fund Transfer or any other suitable way. The details of our bank account are as follows: -

(Please fill in the information in CAPITAL LETTERS. Please TICK wherever it is applicable)

1. Name of the Party: .....

2. Address of the Party .....

City ..... Pin Code .....

3. E-mail ID .....

4. Permanent Account Number .....

5. Telephone/Cell No.....

6. Particulars of Bank :

Bank Name		Branch Name	
Branch Place		Branch City	
Pin code		Branch Code	
MICR No			
Account Type	Savings:	Current:	Cash Credit:
Account No. ( as appearing in the Cheque Book) :			
(9-digit code number appearing on the MICR Bank of the cheque supplied by the Bank. Please attach Xerox copy of a cheque of your bank to ensure the accuracy of the bank name, branch name & code and Account number)			
IFSC Code			

7. Date from which the mandate should be effective :

I hereby declare that the particulars given above are correct and complete. If any transaction is delayed or not effected for reasons of incomplete or incorrect information, I shall not hold Odisha Power Generation Corporation Ltd responsible. I also undertake to advise any change in the particulars of my account to facilitate the updation of records for the purpose of credit of amount through the internet / RTGS / NEFT.

Place:

Date: Signature of the Party / Authorized Signatory

.....  
Certified that the particulars furnished above are correct as per our records.

Bank's Stamp: Date:

(Signature of the Authorized Official from the Banks)

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