

TERMS & CONDITIONS

NOTE:

1. Depending on the previous experience of the selected candidates, appointment may be offered at levels below than the ones advertised.
2. The detailed qualification and experience requirement has been mentioned against each position.
3. Candidates called for personal Interview will be reimbursed Actual Economy class airfare or AC 2 Tier train fare to and fro, on production of proof of journey.

AGE:

1. Maximum upper age limit for the candidates applying for the advertised positions is 57 years as on date of advertisement.

COMPENSATION AND BENEFITS:

1. Compensation will be paid on Market Based Salary (MBS) structure and Performance based Service condition, which will be on Cost to Company (CTC) pattern in line with the industry. The incumbents would be governed by MBS service conditions where performance will be the key to increments, promotions and rewards.

GENERAL CONDITIONS:

1. In order to restrict the number of candidates to be called for Interview and/or for screening if so required, the management reserves the right to raise the minimum eligibility standards/criteria, Management may also relax/lower the qualifying standards in case suitable candidates are not available.
2. Depending on the requirement, the company reserves the right to cancel/restrict/curtail/enlarge the number of vacancies, if need so arises, without any further notice & without any reason thereof.
3. Any legal proceeding in respect of any matter of claim or dispute arising out of this advertisement and /or an application in response thereto shall be subject to jurisdiction of the Courts of Bhubaneswar/Cuttack only.
4. No correspondence shall be entertained with the candidates, not selected at any stage of selection process or for interview or thereafter.
5. The candidates finally selected needs to be medically fit as per company's Medical Standards.

SELECTION PROCESS:

1. Selection process will comprise of Telephonic Interview (if need be) and/or Personal Interview/ Video Conference (VC) of shortlisted candidates.

HOW TO APPLY:

1. The applications for selection to above posts will be accepted ONLINE only and candidate need to log on to: <http://www.opgc.co.in/careers> only. No postal communication or Resume sent through e-mail etc. will be accepted.
2. The website will remain open for submission of applications till midnight of the last date i.e. **02-05-2021**.
3. Shortlisted candidates will submit the self-attested copies of the following certificates in proper and valid formats, at the time of Interview –
 - a. Age: Copy of Birth Certificate OR 10th Certificate.
 - b. Qualification: Copies of all academic/professional qualification (starting from 10th onwards).
 - c. Experience: Certificates from previous employer and Appointment letter of present employer.
 - d. Emoluments/CTC: Certificate from the employer/Last Pay Slip.
 - e. Cast Certificate/Non-Creamy Layer Certificate/PWD Certificate wherever applicable.
 - f. NOC: No objection certificate from present employer, in case of working in a Central/State Govt./PSU/Autonomous organization.
4. Please Superscribe the Position Applied for in Capital Letters on the Envelope.
5. OPGC may also simultaneously engage recruitment consultants for sourcing of the candidates.

IMPORTANT DATES:

Sl. No.	Action	Date
1	Date of Publication of Advertisement	16.04.2021
2	Starting Date for applying Online	17.04.2021
3	Last Date of applying Online	02.05.2021
4	Last Date of submission of printout of the online generated application form and supporting documents at OPGC	10.05.2021